

TOWN OF BOXFORD

Minutes of the Boxford Planning Board August 15, 2018 DRAFT

The Planning Board meeting was called to order at 6:30 PM at the Boxford Town Hall.

Present: Holly Langer, Angela Steadman, Ellen Nestervich, Pat Canonica, Robert Gore, Ross Povenmire (Planning Agent)

Absent: John Adams, Christian Wise

It was stated that this meeting is being recorded and broadcast on Boxford Cable Access Television

ZBA #989 & 990: 4 Dana Road, 33-2-10, Hubbard

Special Permit for in-law apartment and for garage space for more than three vehicles

This came before the Board for recommendation to the ZBA for taking off a three season porch that is 990 square feet to make an in-law apartment for the wife’s mother and a one car garage to be added on.

The proposed plans and pictures of the property were presented and it is all one story. It is also under 25% of the CBA and within the requirement.

There are no comments from the abutters. It was also stated that the garage doors were not facing the street.

It was stated that the driveway does go slightly into the buffer and this will be heard at the Conservation Commission next week.

Upon a motion made by Pat C. and seconded by Holly L. it was moved to recommend approval to the ZBA case #989 and 990, 4 Dana Road, 33-2-10, Hubbard for a special permit for an in-law apartment and for garage space for more than three vehicles; the motion was approved by unanimous decision.

Continued Driveway Permit: 146 Georgetown Road, 25-4-8, Pellegrino

Upon a motion duly made and seconded it was moved to continue this agenda item until the September meeting; the motion was approved by unanimous decision.

Discussion: Regional Housing Production Plan

It was stated that the suggested edits by Jim Barnes were distributed for review.

It was stated that the edits were consistent with what was discussed previously.

Upon a motion made by Holly L. and seconded by Pat C. it was moved to recommend the acceptance of the changes of the Regional Housing Plan and then it be presented to the Board of Selectmen once the changes are made; the motion was approved by unanimous decision.

Discussion: Municipal Vulnerability Preparedness Planning

There is a $15,000 planning grant from the governor’s program which is to develop a plan to address the challenges of climate change.

A core group has been established and a contract has been made with the Harriman Group for this. It will ultimately consist of public outreach, a public meeting to discuss climate change and preparedness. Once a plan is made it will make Boxford eligible for grants and programs that could come up in the future under a government program. Without the Municipal Vulnerability Preparedness Plan the town would not be eligible.

It is recommended that the town continue its purchase of open phase and upgrading of culverts and draining structures to alleviate flooding from big storms.

The group now reports to the Board of Selectmen, but this could change.

The committee is open to new members.

Bills

Upon a motion made by Holly L. and seconded by Angela S. it was moved approve the two bills, the first up to June 30, 2018 for $18,350.00 and the second for $16,040 up to July 30, 2018, for the Harriman Group pending the Task Force’s approval; the motion was approved by unanimous decision.

Minutes

Upon a motion made by Angela S. and seconded by Holly L. it was moved to approve the minutes of June 20, 2018; the motion was approved by unanimous decision with the exception of one abstention

Upon a motion made by Pat C. and seconded by Angela S. it was moved to approve the minutes of July 18, 2018; the motion was approved by unanimous decision with the exception of one abstention

Upon a motion duly made and seconded, it was unanimously voted to adjourn at 6:53 PM.

Respectfully submitted,

Phaedra Doucette, Minutes Secretary