

TOWN OF BOXFORD

Non-School Records Managers

(Revised December 2017)

Record Access Officer (RAO)

TOWN CLERK

Robin Phelan (c: 978-502-8964)
Clerks' Office (o: 978-887-0710)
Email: rphelan@town.boxford.ma.us
Email2: robinphelanboxford@gmail.com

Assistant Record Access Officer

TOWN ADMINISTRATOR

BOARD OF SELECTMEN
Alan J. Benson (o: 978-887-6740)
Email: abenson@town.boxford.ma.us

Responsible CUSTODIANS of Records – Town Employees

COUNCIL ON AGING

Pam Blaquiere, Director (o: 978-887-3591)
Email: pblaquiere@town.boxford.ma.us

ANIMAL CONTROL OFFICER

Helen Phillips, ACO
24 Hours: 978-887-8136

BOARD OF ASSESSORS

Kristen Hanlon, Director (o: 978-887-6692)
E-Mail: khanlon@town.boxford.ma.us

CHIEF PROCUREMENT OFFICER

Alan Benson (o: 978-887-6740)
Email: abenson@town.boxford.ma.us

DIRECTOR OF COMMUNICATIONS

Warren Gould, Director (o: 978-887-8136)
Email: wgould@town.boxford.ma.us

DEPARTMENT OF PUBLIC WORKS

TOWN ENGINEER

TREE WARDEN

John Dold (o: 978-352-6555)
Email: jdold@town.boxford.ma.us

CONSERVATION COMMISSION

PLANNING BOARD

COMMUNITY PRESERVATION

Ross Povenmire, Director (o: 978-887-3482)
Email: rpovenmire@town.boxford.ma.us

FINANCE COMMITTEE

TOWN ACCOUNTANT

Kathleen Benevento, Director (o: 978-887-6950)
Email: kbenevento@town.boxford.ma.us

FIRE DEPARTMENT

Brian Geiger, Chief
Fire Station: 978-887-5725
Email: bgeiger@town.boxford.ma.us

BOARD OF HEALTH

Kendell Longo, Director (o: 978-887-2875)
Email: klongo@town.boxford.ma.us

BUILDING INSPECTIONS DEPARTMENT

Robert Aldenberg, Inspector (o: 978-887-6401)
Email: raldenberg@town.boxford.ma.us

INSPECTOR OF ANIMALS

Allison Ann Hayes

BOARD OF LIBRARY TRUSTEES

Kevin Bourque, Director (o: 978-887-7323)
Email: kbourque@boxfordlibrary.org

POLICE DEPARTMENT

James Riter, Chief
Police Station: 978-887-8135
Email: jriter@town.boxford.ma.us

TREASURER/COLLECTOR OF TAXES

Ellen Guerin, Treasurer (o: 978-887-3673)
Email: eguerin@town.boxford.ma.us

VETERAN'S AGENT

Joseph Leblanc, Director (o: 978-688-9525)
Email: jleblanc@northandoverma.gov

ELEMENTARY SCHOOL DEPARTMENT

Judith Durkee, Human Resources (o: 978-887-0771 x235)
Email: jdurkee@tritownschoollunior.com

Responsible CUSTODIANS of Records – Town Volunteers
(Contact any of these individuals through the RAO or Assistant RAO)

AGRICULTURAL COMMISSION

Randy Johnson, Chair

LAKES, PONDS AND STREAMS COMMITTEE

Brooks Tingle, Chair

ADA COORDINATOR

Mary Anne Nay

LAND COMMITTEE

Peter Delaney, Chair

CULTURAL COUNCIL

Sarah Arrigo, Chair

**MASCONOMET REGIONAL SCHOLARSHIP
COMMITTEE**

Diane E. Gori

BORDER TO BOSTON TRAIL

Stephen A. Davis, Clerk

PERMANENT BUILDING COMMITTEE

Margaret Chow-Menzer, Chair

CABLE TV ADVISORY COMMITTEE

Bradley A. Sweet, Chair

PERSONNEL BOARD

Timothy Feeney, Chair

COMMISSIONER OF TRUST FUNDS

Judith A. Stickney, Clerk

RECREATION COMMITTEE

Paije Andrews, Chair

COMPUTER MANAGEMENT

David Manzi, Chair

RECYCLING COMMITTEE

Karen L. Sheridan, Chair (h: 978-887-5519)

Email: sheridanjk@aol.com

**FRIENDS OF THE ACKERMAN
PLAYGROUND COMMITTEE**

Briana M. Erickson, Ph.D., Esq. Chair

SUSTAINABILITY COMMITTEE

Gregory Netland, Chair

**HISTORIC DISTRICTS COMMISSION
HISTORICAL COMMISSION**

Gwendolen E. Perkins, Chair

TOWN FOREST COMMITTEE

Thomas Thomassen, Chair

HOUSING PARTNERSHIP COMMITTEE

Joseph C. Hill, Chair

ZONING BOARD OF APPEALS

Paula Fitzsimmons, Chair